

7800 S. Rainbow Blvd. #2125

Las Vegas, NV 89139

702.292.3701

drew.eckhardt@gmail.com

Dear Hiring Manager,

I am writing to you to express my interest in solidifying a position with your company. After reviewing your employment ad, I think I would be a great match. I am a Senior Level Graphic Artist with over 7 years of industry experience. I have extensive knowledge and skill in graphic design for both print and web. I pride myself in my ability to easily pick up new skills and learn at a very fast pace. My last position helped me expand my ability to multi-task, and develop as a great team leader and manager.

As I am sure you are weeding out the endless sea of talent in our field, let me breakdown for you what I plan to bring to the table and what will set me apart from the guy whose paper is sitting below this.

**+ WORK ETHIC** - My work ethic is paralleled by none. I was not fortunate enough to be in a position to finish college, and realizing this I worked very hard to earn what I have. I have a "never say die" attitude and give more than 110% to everything I do, which has helped me to appreciate and work hard to earn what I want. How does this translate to your company? I understand what sacrifices people must make to be successful. Long hours, traveling, hard work are all things that I am not afraid of and that is something I look for in a potential employer.

**+ ABILITY TO GROW** - I know many candidates say they want to grow in a company, but one of my strongest qualities is my ability to obtain, process, and retain new information and skills. This has led me to become a well rounded designer in print and web, as well as knowing video and audio editing, motion and animation, PHP programming and color management. With an industry that is always evolving, learning new technologies is mandatory, I believe you will find my willingness and ability to learn and expand to be a true asset.

**+ TEAM PLAYER** - A truly efficient art department is like a family. So the ability to communicate effectively and work well with others is crucial. I give you my personal guarantee that I can brighten up anyone's day at the office. I am polite and courteous and all around stand out guy.

As further proof of my skills and ability, here is a link to my online portfolio, where you can see examples of some of my work. I will be contacting you in exactly one week to follow up and discuss moving to the next step.

Thank You,

**DREW WILLIAM ECKHARDT**

**SENIOR DESIGNER**

**ONLINE PORTFOLIO:** <http://www.drewbiewan.com/portfolio>

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## Objective:

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To creatively execute design objectives among a broad range of media outlets in collaboration with a design firm or agency. My goal is to bring aesthetically pleasing and affective design based on my skills and experience within those mediums.

## Skills:

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Self motivated, team player with exceptional time management and organizational skills. Natural team leader with an excellent understanding of the design process utilizing color, space, typography and other visual elements to create unique, memorable designs. Very proficient in color management as well as photo manipulation.

## Exceptional Proficiency with:

Adobe Photoshop  
Adobe Illustrator  
Adobe InDesign  
Adobe Flash  
Adobe Dreamweaver

XHTML / CSS  
PHP / MySql  
Javascript

CMS  
Project Management  
  
Mac and PC

## Additional Skills:

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- + Networking troubleshooting and repair
- + Computer repair and maintenance
- + Microsoft Office applications
- + Motion / Animation
- + Video / Audio Editing

## Education:

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College of Southern Nevada

2004-2006

Completed courses in typography, web design, drawing, illustration, as well as core software classes in Adobe Photoshop, Adobe Illustrator and Flash

4400 S. Jones #2113  
Las Vegas, NV 89103  
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## Experience:

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### **OnSite Media**

**2009-Present**

Lead Web Designer

Conceptualize, design and develop websites, user interfaces and advertising  
Design and maintain online brand standards  
Develop creative for the OnSite Media brand

### **Lost Penguin Studios**

**2003-Present**

Freelance Graphic and Web Design

Full time freelance design, Clients include: Victory Records, Epitaph Records, Interscope Records, MGM Grand, Maximum Comics

### **myContactCard Inc.**

**2008-2009**

Director of Web Development

Direct and oversee all aspects of myContactCard online brand  
Design and develop corporate marketing website  
Lead creative team in production of myContactCard Signature Email Cards

### **Peter Lik Fine Art Photography**

**2007-2008**

Senior Designer

Conceptualize, design and develop websites, print and online branding  
Photo editing and retouching  
Design of high end marketing material for collectors  
In-Store Signage design

### **Las Vegas Food & Beverage Magazine**

**2005-2007**

Designer

Design and Layout for magazine  
Design and maintain all online creative